



Ministry of Water and Sanitation



Lilongwe Water Board

REQUEST FOR BIDS

Date of Issue: **Friday, 29th March 2024**

1. Lilongwe Water Board, a Statutory Corporation mandated under the Waterworks Act No. 17 of 1995 to supply potable water to the City of Lilongwe, has budgeted funds under recurrent expenditures and intends to apply part of the funds for the Supply and Delivery of various items for Implementation of Water Treatment and Bottling Plant Project.
2. Lilongwe Water Board now invites sealed bids from eligible bidders for the Supply and Delivery of the following procurement activities:

No.	Proc Ref No.	Procurement Activity	Quantity	Delivery Period
1	LWB-WTBPP-WLE-01-GO-RFB	Water Laboratory Equipment	Various	30-45 days
2	LWB-WTBPP-ITE-02-GO-RFB	IT Equipment	Various	30-45 days

3. Bidding will be conducted through National Competitive Bidding (NCB) procedures and in full compliance with the provisions of Malawi's Public Procurement and Disposal of Public Assets Act No. 27 of 2017 and its Subsidiary Legislations. Bidding is open to all bidders as defined in the Bidding Document.
4. Eligible interested bidders may obtain further information and inspect the Bidding Document from the Procurement and Disposal Unit at the address given in 7(a) below from 08:00 to 16:00 hours local time (Monday to Friday) except on national public holidays.
5. A complete set of Bidding Documents in English language may be purchased by interested bidders at 7(b) upon payment of non-refundable fee of K5,000.00 (Five Thousand Kwacha only) or any convertible currency in cash or bank certified cheque for each bidding document.
6. Sealed Bids marked with the procurement reference number should be deposited in the Tender Box at the address given at 7 (d) below on or before **Monday, 29th April 2024 at 14:00 hours local time**. Electronic bidding will not be permitted, and late bids shall be rejected.

7. The address for inspection, purchase, submission and opening of bids are as follows:

(a) Address where Bidding Documents will be inspected and collected:

Lilongwe Water Board
Procurement Offices
Off Likuni Road
P O Box 96
LILONGWE
Fax: **+265 (0) 1714200**
E-mail: procurement@lwb.mw

(b) Address where payment will be made:

Cashier's Office
Madzi House, Ground Floor
Off Likuni Road
LILONGWE

(c) Address where bidding opening will take place:

Main Boardroom
Madzi House, First Floor
Off Likuni Road
LILONGWE

(d) Address where bids will be deposited:

The Chairperson
Internal Procurement and Disposal of Assets Committee
Lilongwe Water Board
Madzi House
Off Likuni Road
P.O. Box 96
LILONGWE

8. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address given in 7(c) above on **Monday, 29th April 2024 at 14:00 hours local time.**